



ST MATTHEWS

BAPTIST CHURCH

Please submit resumes and THREE professional references to
St. Matthews Baptist Church.

Email:

EThompson@smbclouisville.org
("Minister to Students Resume" in Subject Line)

Mail:

St. Matthews Baptist Church
Attn: Minister to Students Resume
3515 Grandview Avenue
Louisville, KY 40207



Ministry Description for Minister to Students

St. Matthews Baptist Church
Louisville, Kentucky

I. Ministry Objective

The Minister to Students is responsible for a full range of dynamic spiritual, social, emotional, and developmental programming that will enhance, educate, and edify the Christian walk of students in Middle School, High School and College. Specifically called to Student Ministry, the Minister to Students will work in tandem with other staff and lay leadership within the church to administrate a comprehensive program that will involve and minister to students, parents and families.

II. Qualifications

The Minister to Students should possess qualifications in the following three areas:

A. Education

1. To have a Masters of Divinity or a Masters of Christian Education or an equivalent degree in a related field of study from an accredited institution.
2. To have completed coursework or continuing education seminars in student ministry, counseling, and related fields, and to be abreast of the latest materials and methods in student ministry.

B. Experience

1. To have a passion for and a masterful knowledge of student ministry.
2. To have a preferred minimum of five years of successful experience in a growing student program.
3. To have demonstrated an ability to create, implement, and lead dynamic education and discipleship programs for students.
4. To have an ability to recruit, develop, and give guidance to volunteers.
5. To have experience in counseling both students and their families.

C. Spiritual and Personal

1. To be a mature Christian who has a well-developed ministerial identity and a vocational call to student ministry.
2. To have and maintain a life of Christian integrity.
3. To possess self-initiative, as well as organizational and communication skills.
4. To be a servant-leader who develops close team relationships with staff members.
5. To have a commitment to the distinctive principles of our Baptist heritage.
6. To value the feelings of all age groups and seek to gain the support of the entire church body for the student program.

III. Responsibilities

The Minister to Students will lead in the faith development of St. Matthews Baptist Church through a comprehensive, creative, and dynamic student ministry. The responsibilities of the Minister to Students include, but are not limited to the following:

A. Educational Programs

1. Sunday School: Coordinate the Sunday School programs, including selecting the curriculum and recruiting and training leadership.
2. Plan and implement a Wednesday discipleship program for students.
3. Youth Worship Arts: Coordinate and communicate with the Minister of Music and Worship Arts in providing a creative program of worship arts and music for students.
4. Develop an effective program of weekday Bible study experiences.
5. Provide leadership training and opportunities for the youth.

B. Missions and Retreats

1. Plan and implement summer camp and winter retreat programs for students.
2. Plan and implement a fall Disciple Now program for students.
3. Plan, promote, and supervise a summer missions experience for students.
4. Plan and promote local missions activities.
5. Expand the focus of the program by exploring new areas of mission opportunities.

C. Counseling

1. Be available for listening sessions with students and their families.
2. Assist in the pastoral ministries of visitation and counseling, and referring students and/or their families to our counseling center when appropriate.

D. Outreach

1. Work with Sunday School leaders to coordinate follow-up with visitors, prospects and absentees.
2. Seek to establish relationships with appropriate school personnel for the purpose of communicating St. Matthews Baptist Church's ministry to students.
3. Establish objectives of leading students and their families to Christ and leading them to responsible discipleship.
4. Visit students and their families on an individual basis.

E. Social, Recreational, and Special Events

1. Plan, develop, and implement a calendar of events to meet the physical and social needs of students.
2. Participate in community-wide Christian events and concerts.
3. Encourage inter-generational opportunities.

F. Worship

1. Encourage students to faithfully attend and participate in worship.
2. Lead students to develop good worship habits by setting clear standards and expectations.
3. Direct students in regular leadership of worship services with the cooperation of the Pastor and Minister of Music and Worship Arts.
4. Plan and implement Youth Sunday activities.

G. Budget

1. Make recommendations to the Budget Planning Committee regarding the student budget.
2. Maintain fiscal responsibility for all expenditures related to the student ministry.

H. Perform other duties as assigned in conjunction with other staff members.

IV. Relationships

Though not limited to the following, the Minister to students will relate to church staff, committees, and members as outlined:

A. Staff

1. Work under the direction of the Pastor as part of the ministry team, and keep the Pastor informed of all activities.
2. Maintain regular office hours and enter fully into the life of the church.
3. Work closely with the Minister of Music and Worship Arts to develop complementary activities such as creative and musical arts.
4. Work in concert with the Minister to Adults, Minister to Children, and Minister to Preschool on educational ministry programs.

B. Committees

1. Work with a youth ministry advisory team, serving as its chairperson.
2. Serve as a liaison with committees of the church as assigned by the Pastor.
3. Work with the Nominating Committee in the enlistment of volunteers for Sunday and Wednesday programs.
4. Maintain an ongoing advisory relationship with the Minister to Students Search Team for one year to help plan, develop, and evaluate the Student Ministry.
5. Serve as supervisor for student ministry interns and part-time student ministry staff if applicable.

C. Parents

Design opportunities to develop communication and rapport with parents by providing such avenues as parent meetings and parental involvement in student activities.

V. General Requirements

All members of the St. Matthews Baptist Church ministerial team must be motivated to work independently and as part of a team, often organizing and implementing multiple plans of action under time constraints. Ministers are required to perform work assignments after normal office hours in order to fulfill job demands. Retreats, mission trips, and meetings may demand overnight travel.

In addition to all of the above, all staff members are expected to promote the mission statement, goals, and objectives of St. Matthews Baptist Church, and to represent the church in a Christian and professional manner. Staff members will provide to the Pastor and Personnel Committee annual performance appraisal reports, including accomplishments, goals and objectives.